

Charity Gift Aid Declaration - Multiple Donation Kingdom Life Church



Dear Friend

I would like to take this opportunity to thank you for your willingness to support our work and missions by becoming part of our Gift Aid Scheme.

Please carefully read the following Statement.

*I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on **ALL my donations** in that tax year it is my responsibility to pay any difference.*

If you are a **UK tax payer** you can become part of our Gift Aid Scheme by completing the Gift Aid Declaration on the reverse of this letter and returning it to me.

May I take this opportunity to remind you of the following?

1. You can only **be part of/remain in**, the Gift Aid Scheme if you are a UK tax payer.
2. It is **your responsibility** to inform us if:
 - a) you **stop paying tax**,
 - b) **want to cancel** this declaration,
 - c) **change your name or home address**
 - d) **no longer pay sufficient tax** on your income and/or capital gains tax to cover your donations.
3. If your gift is **by cheque**, it must be **from your personal** account or a **joint account**, (Bank, Building Society, etc) of which you are one of the signatories.
4. If you give by **Standing Order**, it must be from **your personal account** or a **joint account** of which you are one of the signatories.
5. If you intend to give from a **Business Account**, please remember that this gift cannot be Gift Aided, so please contact me at the address below, as there are different rules for this type of giving.
6. If more than one person in your family wants to be part of the Kingdom Life Church Gift Aid Scheme, each person will need to complete and return a Gift Aid Declaration.
7. Once signed please return it to me at the following address.

The Finance Administrator, 9 Tower Street, Northampton, NN1 2SN.

Thank you very much for your time.

Yours Sincerely

Peter Smith

(Finance Administrator)

Charity Gift Aid Declaration - Multiple Donation

Reference Number: NGA
(for office use only)

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to:

Name of Charity Kingdom Life Church

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on ALL my donations in that tax year it is my responsibility to pay any difference.

My Details (Please complete in CAPITAL letters)

Title, (Mr, Mrs, Miss, Ms, etc) _____

First name(s) _____

Surname _____

Full Home Address _____

Postcode _____ Date _____

Telephone Number _____

Email Address _____

Signature _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please send the completed form to:

(09/02/2017)

The Finance Administrator • 9 Tower Street, Northampton, NN1 2SN • Tel/Fax: 01604 630457 • Email: psmith@klc.org.uk

Registered office: Kingdom Life Church Centre, 9 Tower Street, Northampton, NN1 2SN, England

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